

## ENTRANCES & EXITS

Entrances to shopping centres, hotels and office blocks should comply with the Building Code of Australia requirements.

- All doors and entrances to non public areas such as roof top, plant rooms, storage cupboards, switch rooms, cleaning rooms etc should be locked at all times.
- Revolving doors should have governors to limit speed to 12rpm and “slow down” buttons for access by less mobile visitors. The location of these buttons must be clearly marked.
- Since 1994, automatic doors have been required to have dual sensing devices (top and side) and these should also be fitted to all older doors where possible.
- Any doors that are required to be kept open should be fitted with permanently affixed jambs, chocks or latches. Wedges, bricks etc can cause trip hazards and result in the door being blown shut in strong wind.
- Worn weather stripping should be replaced promptly.
- Barriers should be installed to prevent pedestrians walking directly into traffic (see photo below).



- Outward opening doors should have barriers on either side to prevent passers by being hit by opening door.
- Automatic door malfunctions may cause customers to walk into them and injure themselves. Follow up on all door problems as they are reported. Regular inspection and maintenance of automatic doors and associated safety devices should be carried out. Detailed records, log books etc must be kept.
- There have been numerous serious incidents involving children being hit by opening sliding doors or getting fingers trapped between the door and adjacent walls. Doors should be examined for these hazards and controls implemented if necessary. (this is also relevant to lifts)
- Glass panels either side of doors should be well marked. Glass panels, particularly in auto closing swing doors as shown should be made of safety glass and have sufficient decals or other markings so that it is easily seen.



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*Relevant Standards:*

- AS 4085-1992 Automatic sliding door assemblies
- AS/NZS 4290:1995 Design and installation of revolving doors

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